**QES HOME & SCHOOL ASSOCIATION**

**Meeting Minutes**

**Thursday, February 21, 2019 at 6:30pm**

 **Present:** Kelly Barrieau Tara McGraw Kristi Young Cherie McMillan Tara Thibault Natalie Gaddess

 Breanne Mather Hillary Williams

**Regrets:** Deb Irvine- Anderson Kelly Prosser Megan Parkhill

 Becka Ross-Marr Adva Yael Melissa Blucher

**1.0 Call to order** at 1830hr

**2.0 Welcome**

Tara introduced herself and welcomed everyone to the meeting.

**3.0 Additions to Agenda**

 None

**Approval of agenda**

Moved by Kristi Young, seconded by Cherie McMillan.

 **CARRIED**

**4.0 Approval of Previous Minutes**

Moved by Hillary Williams and seconded by Kristi Young to approve the minutes from the January 17, 2019 meeting.

**CARRIED**

**5.0 New Business:**

 **5.1 School Clothing Proposal-**

Hillary discussed and gave examples of school clothing (samples from Esteys). Melissa Blucher has offered to take charge of this project. Despite efforts for her to contact Esteys, there has been little in return. Breanne Mather offered to try and contact them again as she knows a contact person. Tara to contact Key Industries (used at the first annual run), to get prices as well. We are looking at getting t-shirts, sports tees, hoodies and toques. We will have an update on prices at next meeting.

**5.2 Winter Fun day March 1st**

Home and School to arrange the making of hot chocolate and providing cups for all students on winter fun day. Tables will be set up outside the back gymnasium doors with the hot chocolate. Tara Thibault to take charge of this in Tara McGraw’s absence. Request for volunteers already called and at least 8 parent volunteers will be there to help out.

**6.0 Unfinished business**

 **6.1 Fun Run Sponsorship Letters**

Kristi Young and Hillary are chairing the Fun Run again this year. Thank you so much!! They discussed the updating of the sponsorship letter, offering different options for sponsors. Kristi to email this attachment to members and/ or to provide letters to be distributed personally to businesses/ companies.

Hillary recounted that, unfortunately, we have missed the fiscal cut off for the Town of Quispamsis, but Hillary may present to council to see if we may get some funding.

The run date will be a bit earlier this year. We are looking at September 28th or October 5th. We will also possibly be adding a 3km option. Registration hoping to be open in June. A table will also be set up at “Meet the Teacher” to register.

Kristi presented a sponsors list and members signed up to be a contact for certain ones.

**6.2 Microphone/ FM Speakers**

Kristi recapped that there are 3 classrooms with no mic systems. Mics are $325.89 each. There is also the need for 1 handheld mic @ $248.50, and one complete system @ $1317.05. Total = $1891.44. Home and School has already approved funding to a maximum of $4000.00 for mics/ projectors and FM system equipment replacements for QES (January 2019 meeting). It was decided that we would obtain the money from our $2000 being help with the District, and the rest will be covered by Home and School if needed. Hillary to order these.

**7.0 Chair Reports:**

**7.1 Treasurer**

Cherie reported and provided print out.

**7.2 Staff Appreciation**

Much appreciation to everyone who contributed and made this year the best yet! Your kindness and generosity went above and beyond!

**7.3 Fundraising**

Kelley P. absent. Tara reported on current fundraiser “Mabel’s Labels” that will continue until the end of April. More advertising needed for this. Tara to request more flyers and post on Facebook.

Seadogs ticket fundraiser totals are unknown at this time. To have update in March. Discussed that it would be a good idea to re-run this campaign over the summer and to include it on the schools supplies list, so that parents will be aware.

Online Facebook auction discussed. It was decided that the best time to do this would be in September.

**7.4 Hot Lunch & Milk**

Tara reported that everything is going well with Chartwells. A few glitches with online ordering and payment issues continue to arise. Tara to contact Darlene Erb regarding this.

**7.5 Playground**

Tara has been in contact with Cobequid Construction based out of Nova Scotia for playground improvements. They are very receptive and even feel we can get more equipment for the amount of $ we have allotted. She will be in touch with them in the next couple of weeks, as well as ask them about sponsoring the Fun Run.

**8.0**

Meeting adjourned at 1918hr.

Next meeting March 21, 2019.